

<b>POSITION TITLE</b>	Senior Project Manager, Development
<b>CLASSIFICATION</b>	PSE
<b>SALARY RANGE</b>	Remuneration commensurate with experience
<b>LOCATION</b>	222 Exhibition Street, Melbourne, 3000 Melbourne (may be required to travel regionally/spend time in regional offices)
<b>EMPLOYMENT TYPE</b>	Up to 3 years - Fixed Term, Full Time
<b>FURTHER INFORMATION</b>	Becky Fry - Senior HR Advisor (03) 9655 6086

### About Rail Projects Victoria, Major Transport Infrastructure Authority

Major Transport Infrastructure Authority (MTIA) comprises of Level Crossing Removal Project (LXRP), Rail Projects Victoria (RPV, MTIA), North East Link Project (NELP), West Gate Tunnel Project (WGTP) and Major Road Projects Victoria (MRPV).

Rail Projects Victoria, Major Transport Infrastructure Authority (RPV, MTIA) is the Victorian Government body responsible for the development and delivery of the Metro Tunnel Project, Regional Rail Revival, future Melbourne Airport Rail Link and a portfolio of other rail projects. RPV, MTIA is responsible for all aspects of the projects including planning and development of the project reference design, site investigations, stakeholder engagement, planning approvals and procurement, through to construction delivery and project commissioning.

### Why work with us

Employees at RPV, MTIA have access to a wide variety of opportunities, with an extensive range of career and capability development programs designed to develop our team. We want you to grow, develop and learn with us. We want your work to provide you with a strong sense of purpose and achievement.

RPV, MTIA has one of the most progressive wellbeing programs in the industry. We recognise that our people are critical to our ability to deliver projects and achieve key milestones and we understand that a holistic approach is required in engaging, satisfying and retaining our people.

Our vision is to build a safe and trusting environment that values and pursues balance and health and provides a strong platform for continuous development and high performance.

RPV, MTIA has assembled a skilled team of highly experienced professionals from across the public and private sectors to ensure the objectives of its projects are achieved for the Victorian community.

## About the role

RPV, MTIA is seeking to engage a Senior Project Manager to lead the planning, development into the delivery phase of a Regional Rail Revival project within a major complex transport infrastructure program. This involves developing and overseeing project development and delivery activities, assisting with strategic direction and cultivating effective and collaborative stakeholder relationships. The ability to build and maintain high-level influential relationships across a broad range of stakeholders is fundamental to the success of this role. The Senior Project Manager will be responsible for project activities including project design and development, procurement, constructability and delivery planning, staging and commissioning. Key outcomes include the development of infrastructure solutions that deliver the required operational efficiently within the designated budget, quality and time allowances. The role will lead a team of engineers and project managers, providing high quality people management and supporting ongoing capability development.

## Key Accountabilities

1. Provide professional expertise to lead and ensure the development and delivery of the Regional Rail Revival program to time, cost and quality requirements.
2. Proactively provide professional direction to supervise the management of works contracts, monitor contractor progress and effectively negotiate variations, claims and resolve complex issues.
3. Drive an integrated approach to the design, construction and commissioning planning for all rail disciplines.
4. Lead RPV in discussions with key stakeholders including PTV and Rail Operators relating to the operational and functional requirements and translate these into development requirements.
5. Manage and provide advice to the management team on key risks and issues facing the Regional Rail Revival program.
6. Interface with the various Regional Rail Revival work package teams, engineering subject matter experts and the technical design provider.
7. Proactively identify and promptly respond to issues and project risks through exercising sound analytical and problem-solving skills to pre-empt and mitigate project risks.
8. Ensure that the management of safety is paramount and implements sector best practice processes and procedures.
9. Build strong relationships and competently communicate and negotiate with the stakeholders, including project team members, contractors and consultants to ensure work is prioritised and delivered on time and to appropriate costs, quality standards, government and community requirements.

## Key Selection Criteria

1. Extensive experience and proven expertise in project management of major brownfield rail infrastructure projects, with complex commercial responsibilities, multiple stakeholders and significant risk management experience.
2. Experience in the development, procurement, delivery and commissioning phases of rail projects.
3. Sound knowledge of the Melbourne rail network and the commercial structure and responsibilities of the various organisations involved in the operations, maintenance and network planning.
4. Commercial and contract management experience in a broad range of delivery models including D&C, Alliance and/or PPP in the complex Victorian rail environment.
5. Demonstrated significant achievement in the delivery of projects within the scheduled timeframe and budget optimising safety, environmental impacts, reliability, operational characteristics and maintainability, through to handover.
6. Strong negotiation skills with a proven track record in effectively managing complex and highly sensitive negotiations with multiple stakeholders, some of which have competing priorities, and some with approval/acceptance authority.
7. Highly developed written communication and computer literacy skills including project scheduling to compile and develop professional high-quality documentation and reports (technical, commercial and management) on a program of specialist projects of a complex nature. An ability to summarise and depict complex issues, options and solutions effectively to a less technical, upper management audience is also a very important capability.
8. Proven achievement in directing and influencing multi-disciplinary teams, consultants and contractors to achieve corporate goals and project objectives.
9. Demonstrated knowledge and experience of developing and maintaining a 'safety first' culture.
10. Excellent interpersonal skills, including a demonstrated ability to build effective relationships and work productively with a diverse range of internal and external stakeholders.

11. Proven ability to provide professional guidance, to influence multi-disciplinary teams and to be an effective team player.

## Qualifications

Bachelor level (or higher) qualification in Engineering or Science is mandatory.

## Other relevant information

### How to apply

Applications must be submitted online by visiting [www.careers.vic.gov.au](http://www.careers.vic.gov.au). Applications after the closing date will not be accepted.

### Immigration and Employment Eligibility

Candidates seeking to gain working rights sponsorship are encouraged to contact [rpv-hr@railprojects.vic.gov.au](mailto:rpv-hr@railprojects.vic.gov.au)

Applicants will be subject to a probation period of three months. This position is subject to a Police Records Check and Qualification Check.

### Equal Opportunity Employer

RPV, MTIA is an equal opportunity employer and welcome applicants from a diverse range of backgrounds. Applications from Aboriginal and Torres Strait Islander people are strongly encouraged for all positions. Reasonable adjustments for a successful candidate with disabilities will be offered, on request.

### Agreement/Award Coverage

Employment with RPV, MTIA is subject to the terms and conditions outlined in the Victorian Public Service Enterprise Agreement 2016 or for Executive Officer classified positions, the Victorian Public Service Executive Employment Handbook.

### Professional Obligations

Successful candidates will be inducted to their crucial role as a public servant in the workplace and are instructed to complete the mandatory Professional Obligations training. The training provides clarity to employees on: professional obligations and responsibilities; appropriate management of information and use of resources (including Information Security, File and Record Management, Information Privacy, Freedom of Information); conflict of interest obligations; receiving and providing gifts, benefits and hospitality; and prevention of fraud and corruption.

### Terms and Conditions

Employees must comply with the Code of Conduct for Victorian Public Sector Employees.

### Privacy Notification

RPV, MTIA affirms that the collection and handling of applications and personal information will be consistent with the requirements of the *Privacy and Data Protection Act 2014*.

### Health and Wellbeing

Our vision is to build a safe and trusting environment that values and pursues balance and health and provides a strong platform for continuous development and high performance.

RPV, MTIA takes a holistic approach to wellbeing and offers a comprehensive program that addresses five key pillars of wellbeing: healthy minds, healthy bodies, healthy workplace and cultures and healthy community connections.

### What we offer you

RPV, MTIA has access to a wide variety of opportunities, with an extensive range of personal and professional development programs designed to develop our people and their careers. Working closely with industry, business and the community enables you to make a difference to the economic prospects of all Victorians.

### Relocation assistance

Successful candidates may be supported to relocate to Melbourne including air travel, transport of household items and four weeks accommodation.

### Diversity @ RPV, MTIA

At RPV, MTIA 'diversity' includes all the ways in which employees differ, and the valuable contribution that all of these differences bring to the Authority. RPV, MTIA's broad diversity program enables it to more successfully attract, recruit, retain and develop a diverse workforce; fostering greater innovation, greater customer change.

### Learning and Development

We want you to grow, develop and learn with us. RPV, MTIA provides you with access to a range of internal and external learning and development opportunities to support your performance in your role and further your career aspirations. RPV, MTIA also supports relevant study via negotiated financial assistance and leave provisions for approved courses. Our Performance and Development Plans aim to support and encourage employees in achieving work and career objectives through clearly defined roles, development opportunities and performance targets.

### Balancing Work and Life

We understand that work/life balance is an important part of our employees' lives. That's why we have a wide range of flexible work/life balance options including working from home, flexible working hours and generous leave provisions including the 44/52 model of employment and paid parental leave.