

POSITION TITLE	Managing Principal Lawyer
CLASSIFICATION	STS
SALARY RANGE	\$161,508 - \$219,653 plus superannuation
LOCATION	222 Exhibition Street, Melbourne, 3000 Melbourne (may be required to travel regionally/spend time in regional offices)
EMPLOYMENT TYPE	Up to 3 years - Fixed Term, Full Time
FURTHER INFORMATION	Nicole Kloprogge, HR Advisor – (03) 9655 6206

About Rail Projects Victoria, Major Transport Infrastructure Authority

Major Transport Infrastructure Authority (MTIA) comprises of Level Crossing Removal Project (LXRP), Rail Projects Victoria (RPV, MTIA), North East Link Project (NELP), West Gate Tunnel Project (WGTP) and Major Road Projects Victoria (MRPV).

Rail Projects Victoria, Major Transport Infrastructure Authority (RPV, MTIA) is the Victorian Government body responsible for the development and delivery of the Metro Tunnel Project, Regional Rail Revival, future Melbourne Airport Rail Link and a portfolio of other rail projects. RPV, MTIA is responsible for all aspects of the projects including planning and development of the project reference design, site investigations, stakeholder engagement, planning approvals and procurement, through to construction delivery and project commissioning.

Why work with us

Employees at RPV, MTIA have access to a wide variety of opportunities, with an extensive range of career and capability development programs designed to develop our team. We want you to grow, develop and learn with us. We want your work to provide you with a strong sense of purpose and achievement.

RPV, MTIA has one of the most progressive wellbeing programs in the industry. We recognise that our people are critical to our ability to deliver projects and achieve key milestones and we understand that a holistic approach is required in engaging, satisfying and retaining our people.

Our vision is to build a safe and trusting environment that values and pursues balance and health and provides a strong platform for continuous development and high performance.

RPV, MTIA has assembled a skilled team of highly experienced professionals from across the public and private sectors to ensure the objectives of its projects are achieved for the Victorian community.

About the role

The focus of this role is to assist the Project General Counsel of RPV with the management and coordination of legal issues, including compliance and regulatory activities, associated with the Metro Tunnel Project (MTP), Regional Rail Revival (RRR) and the Victorian Rail Infrastructure Program (VRIP).

The role will also interface with the project’s external legal and commercial advisors to ensure a consistent and agreed approach is taken on legal positions which support RPV’s expectations.

About you

You will be a highly focused and driven person who is passionate about contributing to the delivery of public infrastructure, working within a high-performing project team to drive exceptional outcomes. You will be a qualified lawyer with experience working within large projects. You will enjoy a fast paced, performance focused workplace where you will have the opportunity to work autonomously and develop your career.

If you are looking to step up in your career, this might be just the right opportunity for you!

Key Accountabilities

1. Provide support to the Project General Counsel and the broader Commercial & Legal team in the provision of legal, commercial and risk management advice in relation to all aspects of project development and delivery for RPV.
2. Manage and coordinate certain legal aspects of RPV's procurement activities.
3. Provide expert legal procurement, risk management and contracting advice and interface with RPV's external legal advisors to ensure a consistent and agreed approach is taken on legal positions which support RPV's expectations.
4. Provide detailed advice to RPV teams and Project General Counsel on project implementation issues, including matters relating to legislation, contracting, land, planning and matters of public law.
5. Proactively address potential legal risks associated with managing multi-billion-dollar projects and contracts with high levels of public scrutiny.
6. Develop and draft contractual and procurement documentation, preparation of briefs and provision of ad hoc legal advice to achieve desired outcomes within RPV's budget and agreed timeframes.
7. Develop and nurture constructive relationships within RPV, DOT, the Office of the Director-General, Government agencies, Accredited Rail Operators, the private sector and other key stakeholders in the management of legal activity.

Key Selection Criteria

1. Strong experience in providing legal and commercial advice on large construction projects, including under different procurement models (eg D&C, alliance contracts and PPPs).
2. Strong understanding of and experience in advising on legal issues which may be expected to arise on complex major infrastructure projects, including in relation to procurement, planning, delivery and stakeholder engagement.
3. Demonstrated practical knowledge and understanding of Government procurement and legal processes, including probity requirements.
4. Demonstrated practical knowledge and understanding of the Victorian transport sector, Government's policy objectives and transport strategies.
5. High level analytical and conceptual skills.
6. Confidently able to provide advice and guidance on legal, regulatory and contractual issues to a wide range of people, including ability to present complex information in an easily understood format.
7. Excellent interpersonal and communication skills, with the proven ability to engage and manage a broad range of internal and external stakeholders, and build effective working relationships at all levels
8. Ability for strategic and innovative thinking and operating effectively in a complex commercial contractual environment.
9. Advanced ability to lead, influence, negotiate and deliver positive project outcomes.

Qualifications

1. Admitted, or eligible to be admitted, as a legal practitioner to the Supreme Court of Victoria or a similar jurisdiction within Australia.
2. Currently hold, or eligible to hold, a valid Practising Certificate.

Other relevant information

How to apply

Applications must be submitted online by visiting www.careers.vic.gov.au. Applications after the closing date will not be accepted.

Immigration and Employment Eligibility

Candidates seeking to gain working rights sponsorship are encouraged to contact rpv-hr@railprojects.vic.gov.au

Applicants will be subject to a probation period of three months. This position is subject to a Police Records Check and Qualification Check.

Equal Opportunity Employer

RPV, MTIA is an equal opportunity employer and welcome applicants from a diverse range of backgrounds. Applications from Aboriginal and Torres Strait Islander people are strongly encouraged for all positions. Reasonable adjustments for a successful candidate with disabilities will be offered, on request.

Agreement/Award Coverage

Employment with RPV, MTIA is subject to the terms and conditions outlined in the Victorian Public Service Enterprise Agreement 2016 or for Executive Officer classified positions, the Victorian Public Service Executive Employment Handbook.

Professional Obligations

Successful candidates will be inducted to their crucial role as a public servant in the workplace and are instructed to complete the mandatory Professional Obligations training. The training provides clarity to employees on: professional obligations and responsibilities; appropriate management of information and use of resources (including Information Security, File and Record Management, Information Privacy, Freedom of Information); conflict of interest obligations; receiving and providing gifts, benefits and hospitality; and prevention of fraud and corruption.

Terms and Conditions

Employees must comply with the Code of Conduct for Victorian Public Sector Employees.

Privacy Notification

RPV, MTIA affirms that the collection and handling of applications and personal information will be consistent with the requirements of the *Privacy and Data Protection Act 2014*.

Health and Wellbeing

Our vision is to build a safe and trusting environment that values and pursues balance and health and provides a strong platform for continuous development and high performance.

RPV, MTIA takes a holistic approach to wellbeing and offers a comprehensive program that addresses five key pillars of wellbeing: healthy minds, healthy bodies, healthy workplace and cultures and healthy community connections.

What we offer you

RPV, MTIA has access to a wide variety of opportunities, with an extensive range of personal and professional development programs designed to develop our people and their careers. Working closely with industry, business and the community enables you to make a difference to the economic prospects of all Victorians.

Relocation assistance

Successful candidates may be supported to relocate to Melbourne including air travel, transport of household items and four weeks accommodation.

Diversity @ RPV, MTIA

At RPV, MTIA 'diversity' includes all the ways in which employees differ, and the valuable contribution that all of these differences bring to the Authority. RPV, MTIA's broad diversity program enables it to more successfully attract, recruit, retain and develop a diverse workforce; fostering greater innovation, greater customer change.

Learning and Development

We want you to grow, develop and learn with us. RPV, MTIA provides you with access to a range of internal and external learning and development opportunities to support your performance in your role and further your career aspirations. RPV, MTIA also supports relevant study via negotiated financial assistance and leave provisions for approved courses. Our Performance and Development Plans aim to support and encourage employees in achieving work and career objectives through clearly defined roles, development opportunities and performance targets.

Balancing Work and Life

We understand that work/life balance is an important part of our employees' lives. That's why we have a wide range of flexible work/life balance options including working from home, flexible working hours and generous leave provisions including the 44/52 model of employment and paid parental leave.